

Key Information Document

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the ACAS helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Name of employment business:	Driver Provider UK Limited
Type of contract you will be engaged under:	PAYE
How often you will be paid:	Weekly
Expected or minimum rate of pay:	NMW or NLW as a minimum (To be confirmed before start of assignment)
Deductions from your pay required by law:	Statutory deductions for tax, National Insurance, Pension auto enrolment
Holiday entitlement and pay:	20 days pro rata calculated as an average of previous 52 week's pay

EXAMPLE PAY

Example rate of pay:	£508.40 (40 hours at £12.71 per hour)
Deductions from your wage required by law:	£51.28 Tax (1257L W1) £21.31 NI, approx. £19-£20 Pension (approx. 8% NI and min. 4% pension)
Any other deductions or costs from your wage:	Potential deductions where driver's negligence is found to be the cause of damages Failure to return company property can result in costs passed on to the employee.
Example net take home pay:	Approx. £486